

**MURRAY CITY FIRE DEPARTMENT  
BUSINESS INSPECTION INFORMATION LETTER  
ACCORDING TO THE INTERNATIONAL FIRE CODE**

Welcome, new business owner, to the City of Murray. To assist your start-up and help things run a little smoother, here are a few things you can do.

If you are a home business doing telephone, computer or office-related work, or a mall kiosk, Murray City Code does not require inspection. **All other businesses** should contact us for inspection. If you are not sure about the requirements for your business, please contact our office for clarification.

Your business location must be occupied and set up, ready to do business, prior to inspection. We cannot inspect empty buildings. Call the number listed below and leave the following information: **Business name, Business address, telephone number of a responsible person who can be contacted, and a time that the business can be inspected.**

**\*If your business is under construction or your anticipated start-up date is 10 days or more from the time you submit your business license application, please inform the records office and indicate the date you would like to open on your application.**

Please be aware that a business license cannot be issued without necessary approvals and inspections being completed.

**Do not call regarding fire inspection prior to submitting your license application.**  
**We cannot process requests for inspection before license applications have been turned in.**

**Marshals Office**

*Please allow 24 to 48 hours for inspection times.*  
**To schedule an inspection or for more information call,**

Phone: Russ Groves Office, (801) 264-2775, Mobile, (801) 856-7550  
Jeff Bassett Office, (801) 264-2773, Mobile, (801) 856-2616  
Phil Roberts Office, (801) 264-2776, Mobile, (801) 792-5301

Main Fire Department Office, (801) 264-2781

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Please complete and return **top** copy along with Business License Application  
2<sup>nd</sup> copy and checklist is for licensee information only. It is not required to be turned in to the fire or  
licensing departments.

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## **EXITS**

- IFC 1003.2.8 ☐ No obstructions, including storage, allowed in exit ways.
- IFC 1003.3.1.8 ☐ Exit doors shall be unlocked during business hours.
- IFC 1003.2.8 ☐ Exit pathways shall be clear of obstructions and combustible storage.

## **FIRE EXTINGUISHERS**

- IFC 906.1 thru  
906.10 ☐ Minimum Rating 2A:10BC - 1500 Square Feet, Serviced annually  
Mounted not more than 5' above floor and no closer than 4". Extinguishers  
shall be accessible. Type K for deep fat fryers.

## **FIRE PROTECTION SYSTEMS**

- IFC 1001.5.1 ☐ All sprinkler systems, fire hydrant systems, standpipe systems, fire alarm  
systems, portable fire extinguishers, smoke and heat ventilators, smoke  
removal systems, and other fire-protective or extinguishment systems or  
appliances shall be maintained in an operative condition at all times and  
shall be replaced or repaired when defective.
- NFPA 13, 8.1(1) ☐ Sprinkler systems shall be installed throughout the premises. Including  
under stairs and closets.
- IFC 906.3.4 ☐ All system valves shall be locked in the open position and electrically  
monitored, valves shall be accessible and unobstructed.
- NFPA 25, 12.7 ☐ Fire department connection (FDC) caps in place and swivels work  
freely. FDC and indicating valve painted.
- IFC 315.2 ☐ Storage shall be maintained 18" below sprinkler heads, or 24" below  
the ceiling in non-sprinkled buildings.

## **FIRE ALARM SYSTEMS**

- IFC 907 and  
NFPA 72 ☐ All fire alarm system shall be installed, inspected, repaired and serviced  
According to the requirements of NFPA 72 Fire Alarm Code and the  
International Fire Code.

- IFC 907.10.1 ☐ Visible alarm notification appliances shall be provided in public areas, common areas.
- IFC 907.10.1.2 ☐ Where employee work areas have audible alarm coverage, the wiring system shall be designed so that visible alarm notification appliances can be integrated into the alarm system.
- IFC 907.10.2 ☐ Audible fire alarm notification devices shall have a distinctive sound and for no other purpose other than that of the fire alarm. The sound shall have a decibel level at 15 dbs over the average ambient sound of an area.
- IFC 907.20.5 ☐ The building owner shall be responsible for ensuring that the fire and life safety systems are maintained in an operable condition at all times. Repairs shall be made by a certified fire alarm systems technician.

### **MECHANICAL**

- IFC 3.15.3.2 ☐ No storage of combustibles adjacent to water heaters, boiler equipment, heaters, etc.
- IFC 312.1 ☐ Gas meter shall protected and accessible.

### **ELECTRICAL**

- IFC 605.6 ☐ Cover plates required on outlets, switches, and junction boxes.
- IFC 605.5 ☐ Extension cords may not be used as a substitute for permanent wiring. Extension cords and flexible cords shall not be affixed to structures, extend through walls, ceilings, floors, under doors or floor coverings.
- IFC 605.3 ☐ Main electrical panels require a minimum clearance of 30".

### **HOUSEKEEPING**

- IFC 3003.3.3 ☐ All compressed gas cylinders in service or storage shall be secured.
- IFC 304.3.3 ☐ Dumpsters shall not be placed within 5' of combustible walls, openings or combustible roof eave lines (25' for schools)
- IFC 315.3.2 ☐ Boiler rooms, mechanical rooms, and electrical panel rooms shall not be used for storage of combustibles.
- IBC 1009.5.3 ☐ No storage under stairs unless protected by 1-hour fire resistive construction (5/8" sheet rock), or fire sprinkled.